



Terms and conditions

Sale of Alcohol

It is illegal for anyone under the age of 18 to purchase, attempt to purchase or consume alcohol at the event. We would suggest that anyone who looks or could be thought to be under the age of 25 brings photographic ID/proof of age with them or we will not be able to serve them. We will refuse to serve anyone at the event who is or appears to be excessively drunk or uses threatening or abusive behaviour towards staff, customers or other guests. We will also refuse to serve anyone who purchases or attempts to purchase alcohol for someone under the age of 18 or someone who has previously been refused alcohol by the bar staff. The decision on such matters will be taken by the bar staff and will be final. The bar staff also reserve the right to close the bar at any time if in their opinion unruly or troublesome behaviour has arisen or is likely to arise within the venue or its environs.

Tipple in a TukTuk Ltd will:

a) Be the sole provider of all beverages at the event unless previously agreed in writing. It will not be permitted for anyone to consume their own drinks at the event. This is a licensing condition for which the Tipple in a TukTuk Ltd retain responsibility. Tipple in a TukTuk Ltd reserve the right to confiscate unauthorised drinks and remove them from the premises.

b) On behalf of, and at no cost to, the client, obtain any alcohol license required for the event subject to there being no reason for any required license being refused by the Licensing Authority. Bar opening times will be subject to approval by the relevant authorities.

c) Supply all equipment, staff and drinks.

And will require:

d) A 13amp power supply at or near to the bar location.

e) Sufficient access to the venue prior to the start of the event to provide and assemble the required goods and equipment and sufficient time between the closing of the bar and having to vacate the venue to enable all goods and equipment to be dismantled, removed and loaded into waiting vehicle (approx. 1.5hrs).

Booking & Payment:

All bookings including a signed contract and payment of the required booking fee must be received not less than 28 days prior to the event. The booking fee is a non-refundable charge for booking our services at your event. You must ensure that Tipple in a TukTuk Ltd are authorised to operate a bar service by the venue. In the unlikely event of the venue and/or the event being refused an alcohol license the booking fee less any costs incurred in the alcohol license application process will be refunded. In all other circumstances our acceptance of a signed booking form, contract and full payment of the booking fee will constitute a legally binding contract between Tipple in a TukTuk Ltd and the client(s) named on the booking form.

Any further payments due must be received as cleared funds not less than 6 weeks prior to the event.

Our fees are based on the number of guests, adults and children, specified on the booking form. Should there be a change to the numbers attending, either more or less, it is a condition of the booking that you inform us.

A glass deposit will be taken 2 days before the event –this will be returned after the event minus any breakages / losses.

When there is a minimum drinks spend quoted, a retainer will be added to the glass deposit and will be returned subject to the minimum spend being fulfilled.

Parking:

We transport the TukTuk bar on a trailer. We must be able to manoeuvre and park this close to the venue entry/exit doors for unloading on arrival and reloading at the end of the event. It is therefore essential that no parking restrictions apply that might prevent us from carrying out these activities and that sufficient space is available to enable us to carry out these tasks. Once unloaded, the vehicles can be removed to a suitable parking area which, for security and

convenience of storing/collecting reserve stock, must be close to and within the boundary of the venue. If suitable and sufficient space is not available and/or we have to park illegally, you will be responsible for payment of any non endorseable fines. Please note: Under no circumstances will we park or unload in any area where our vehicle(s) may be towed away, clamped, locked in or where we may be liable for an endorseable penalty/commit an endorseable offence. The decision of our driver shall be final with regard to any issue relating to parking, or vehicle/staff safety. Should any issue arise relating to these matters, our driver will contact you or your appointed event representative in order to discuss suitable alternatives.

Disclaimer

Tipple in a TukTuk Ltd does not accept any liability for any failure to provide our services due to an 'Act of God', i.e. circumstances beyond our control, including but not limited to - flooding, fire, severe traffic congestion, car accidents or any foul weather conditions. A full refund of the booking fee will be given in such event.

In the unlikely event of us being unable to provide your chosen bar style on the day, we reserve the right to supply an alternative bar style. This may occur in the unlikely event of damage to a bar or it's equipment immediately prior to your event which has proven non-repairable.

We hold a large selection of drinks. However, if one drink selection is favoured we may occasionally run out. If you are aware that your guests require an extensive amount of one drink type we will attempt to increase stock levels to accommodate your requirements.

GDRP and privacy

Tipple in a TukTuk Ltd are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your booking, Tipple in a TukTuk Ltd is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in our forms at an event or online, completing a booking request form or by corresponding with us by phone,

e-mail or otherwise. The information you give us includes your name, address, e-mail address, phone number, event details, date and location, guest numbers and catering requirements.

Why we need your personal data

The reason we need your data is to be able to administer your booking, and provide the services you are signing up to when you book our services. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a client to provide the services you are booking us for.

Reasons we need to process your data include:

- processing of booking forms and payments;
- liaising with venues, caterers and suppliers about your booking
- for the purposes of attaining an occasional license

Marketing and communications (where separate consent is provided)

On occasion we may collect personal data from non-clients (e.g. any non-client who fills in a quotation form at a Wedding Fayre or event). This information will be stored for eight weeks after an event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-clients to process this data, which we will ask for at the point of collecting it.

Tipple in a TukTuk Ltd has the following social media pages - Facebook, Pinterest, Twitter, and Instagram. Any one is free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that Tipple in a TukTuk Ltd do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on our social media pages.

Who we share your personal data with

Tipple in a TukTuk Ltd does not supply any personal data it holds for this purpose to any other third party. Tipple in a TukTuk Ltd's data processing requires your personal data to be transferred outside of the UK for the purpose of cloud hosting. Where Tipple in a TukTuk Ltd does transfer your personal data overseas it is with the appropriate safeguards in place to ensure the security of that personal data.

How long we hold your personal data

We will hold your personal data on file for as long as you are a client with us. Returning client data is updated every year on booking request forms. Any personal data we hold on you will be securely destroyed after three years of

inactivity on your client account. Your data is not processed for any further purposes other than those detailed in your booking.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with Tipple in a TukTuk Ltd. If you choose not to share your personal data with us, we may not be able to administer your booking.

For further information you can contact us at info@tippleinatuktuk.com